(Date)

Director of Municipal Utilities

Attn: John Wotila

City of Stockton

Municipal Utilities Department

2500 Navy Drive

Stockton, California 95206

**REQUEST FOR UTILITY SERVICE FOR (PROPERTY LOCATION) – SANITARY SEWER, STORM DRAIN, AND WATER SERVICE (SPECIFY SERVICES)**

I am proposing to (project description), located at (address). This site is currently not served by a sanitary sewer, storm drain, and water service system (specify services). I am, therefore, requesting permission to convey sanitary sewer and stormwater discharge from the (project) into the existing public system, and water service (specify services) to the project located at (location). (Please see attached site map).

Please provide a “Request for Utility Service Letter” with the terms and conditions under which the City of Stockton will grant approval to (property owner) to connect their proposed (project) to the City sanitary sewer, storm drain and water system (specify services). Included with the request for utility service is a check for the processing fee in the amount of **$306.00** payable to the City of Stockton.

We appreciate your consideration of this request and look forward to timely approval. If you have any questions, please call me at (phone number).

Sincerely,

(PROPERTY OWNER)

Attachments

cc: John Wotila, City of Stockton, Municipal Utilities Department