



Special Event Planning
Permit Application Process

A Special Event Application is required when any City park, building, street, rental facility, or private property conducts an organized activity to which the public is invited or admitted with a common purpose and any one or more of the following factors exist ;

- a) A fee is charged or money is collected
- b) Alcohol and/or food will be sold
- c) A City facility will be closed to the general use by the public or use by the general public will be denied in part or in whole
- d) The location will be used beyond its normal capacity or typical range of uses
- e) The activity on a street or other public place is impacted in a manner which disrupts the normal or usual traffic patterns, regulations, or controls

The Special Event Application must be submitted to the Community Services Department **no less than 45 business days** prior to the event date. Your completed application and any required attachments must be submitted to;

425 N El Dorado St, First Floor, Special Events Unit
Stockton, CA 95202

209-937-8119 Main

Special Event Permit Application

Fee: \$55.00

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Refer to Chapter 12.72 or the Special Event Guideline for additional information .