



# COMMERCIAL CANNABIS BUSINESS Cannabis Lottery Online Application Instruction Guide



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## SUBMITTAL INSTRUCTIONS

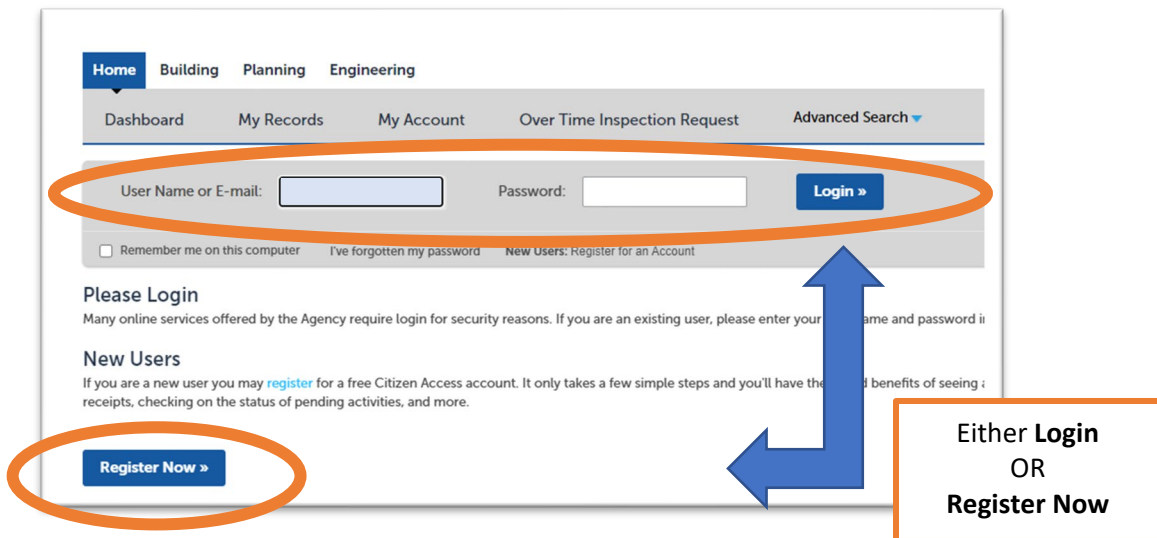
STEP 1:

Go to the Citizen Access website: <https://aca-prod.accela.com/stockton>  
Hover over **LOGIN TO APPLY FOR A PERMIT** and select **Planning** from menu.

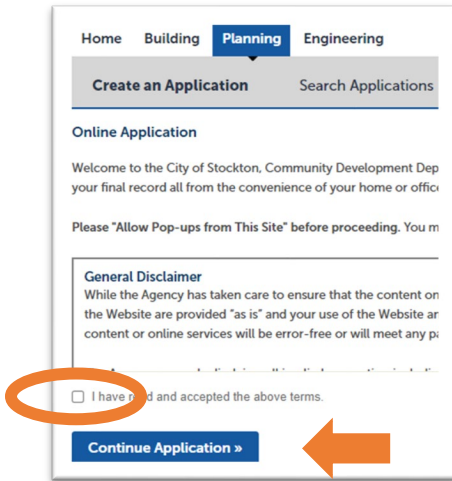


STEP 2:

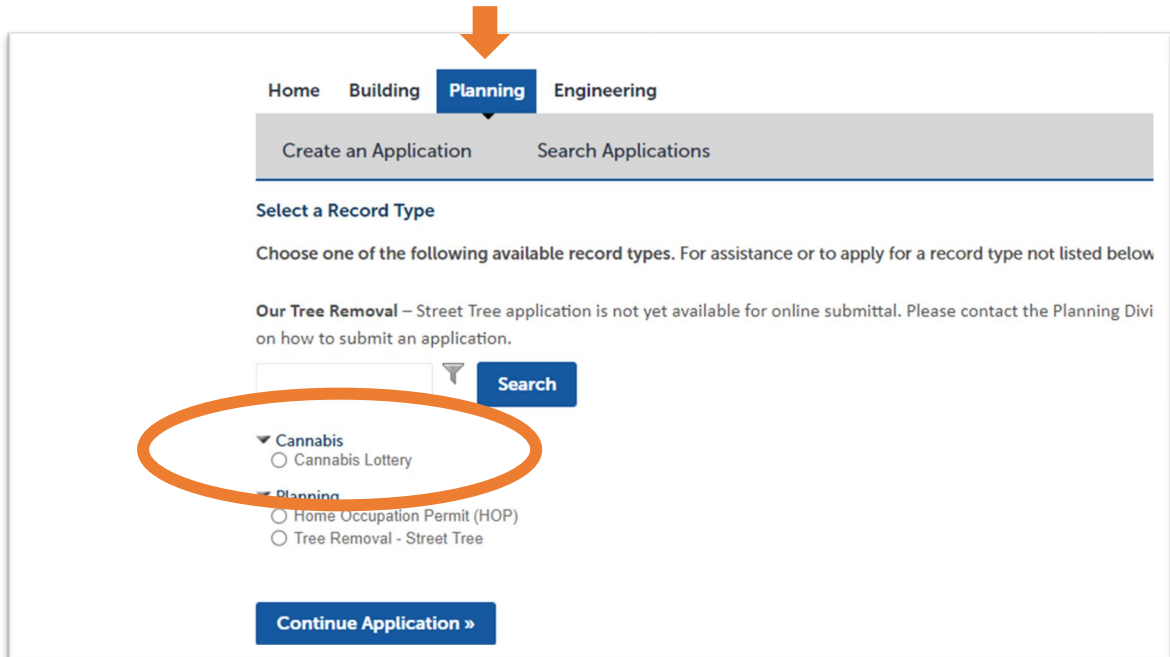
The next screen is to **REGISTER** as a new user or **LOGIN** to an existing Accela Citizen Access account.



**STEP 3:** Once registered or logged in, read the General Disclaimer, check the box accepting the terms, and **Continue Application**.



**STEP 4:** Under the Planning module select a record type of **Cannabis Lottery**



**STEP 5:** Follow the directions on-screen to complete the application process.