

**PUBLIC REVIEW DRAFT OF THE
SUBSTANTIAL AMENDMENT TO THE 2008 ACTION PLAN FOR THE
HOMELESSNESS PREVENTION AND RAPID RE-HOUSING PROGRAM
(HPRP)**

PUBLIC COMMENTS: The 12-day public comment period on the Action Plan Amendment starts April 30, 2009, and ends on May 12, 2009. Public comments can be made either orally or in writing. Written comments must be received prior to the end of the review period and should be sent to City of Stockton Revitalization Department, 425 N. El Dorado Street, 3rd Floor, Stockton, CA 95202. Oral comments may be made at the public hearing on the proposed Action Plan Amendment. The public hearing is set for 5:30 p.m., May 12, 2009, City Council Chambers, City Hall, 425 N. El Dorado Street, Stockton, CA. The purpose of the public hearing is to give citizens an opportunity to comment on the Amendment. Following the public hearing, the Council will take final action by adopting the Action Plan Amendment as presented or modified as the Council deems appropriate. All proceedings before the City Council are conducted in English. The City of Stockton does not furnish interpreters, and if one is needed, it is the responsibility of the person needing one to provide one.

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HOMELESSNESS PREVENTION AND RAPID RE-HOUSING PROGRAM (HPRP)**

A. General Information

Grantee Name	City of Stockton
Name of Entity or Department Administering Funds	Revitalization Department
HPRP Contact Person (person to answer questions about this amendment and HPRP)	Lorre Islas
Title	Program Manager III
Address Line 1	425 N. El Dorado Street, 3rd Floor
Address Line 2	
City, State, Zip Code	Stockton, CA 95202
Telephone	209-937-8075
Fax	209-937-5099
Email Address	lorraine.islas@ci.stockton.ca.us
Authorized Official (if different from Contact Person)	J. Gordon Palmer, Jr.
Title	City Manager
Address Line 1	425 N. El Dorado Street
Address Line 2	
City, State, Zip Code	Stockton, CA 95202
Telephone	
Fax	
Email Address	
Web Address where this Form is Posted	www.stocktongov.com/housing/index.cfm

Amount Grantee is Eligible to Receive*	\$1,725,572
Amount Grantee is Requesting	\$1,725,572

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Prevention and Rapid Re-Housing Program (HPRP)**

B. Citizen Participation and Public Comment

- 1. Briefly describe how the grantee followed its citizen participation plan regarding this proposed substantial amendment.**

Response: The City's Community Development Committee, which is an advisory body to the City Council, was sent a preliminary draft of the proposed Action Plan Amendment for review on April 23, 2009. The purpose of the review was to ensure that the proposed use of the Homeless Prevention and Rapid Re-Housing Program (HPRP) funds were meeting the needs of the community.

City staff also participated in a public meeting to discuss the City of Stockton and the San Joaquin County HPRP Amendments. The meeting was held on April 23, 2009 at the San Joaquin County Community Development Department. Approximately ten people, most representing the homeless shelters and service providers, attended the meeting.

A public notice of the proposed Amendment to the Action Plan was placed in The Record on April 30, 2009 notifying the public of a twelve-day review period and an opportunity to comment on the Amendment. The draft Amendment was also posted on the Revitalization Department's website. The City Council held a public hearing on May 12, 2009 which provided an additional opportunity for public comment.

- 2. Provide the appropriate response regarding this substantial amendment by checking one of the following options:**

- Grantee did not receive public comments.
- Grantee received and accepted all public comments.
- Grantee received public comments and did not accept one or more of the comments.

- 3. Provide a summary of the public comments regarding this substantial amendment. Include a summary of any comments or views not accepted and the reasons for non-acceptance.**

Response:

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C. Distribution and Administration of Funds

1. ***Check the process(es) that the grantee plans to use to select subgrantees. (A subgrantee is defined as the organization to which the grantee provides HPRP funds.)***

Competitive Process

Formula Allocation

Other (Specify: _____)

2. ***Briefly describe the process(es) indicated in question 1 above.***

Response: The City is proposing to issue a Notice of Funding Availability (NOFA) to request proposals from organizations that have the experience and capacity to implement all or a portion of the Homeless Prevention and Rapid Re-Housing activities. The NOFA will be sent to the homeless shelters and service providers in the area and any other organization that requests it. The NOFA will also be posted on the City's website.

A selection committee will review the proposals. The committee's recommendation will be forwarded to the City Council who will make the final decision on what organization(s) that will receive funding through the HPRP.

3. ***Briefly describe the process the grantee plans to use, once HUD signs the grant agreement, to allocate funds available to subgrantees by September 30, 2009, as required by the HPRP Notice.***

Response: The City of Stockton is proposing to issue the Notice of Funding Availability (NOFA) in mid-May. Proposals will be due back in early June. Review of the proposals will occur in June with a recommendation to the City Council in July. Agreements will be finalized in July and signed by August.

4. ***Describe the grantee's plan for ensuring the effective and timely use of HPRP grant funds on eligible activities, as outlined in the HPRP Notice. Include a description of how the grantee plans to oversee and monitor the administration and use of its own HPRP funds, as well as those used by its subgrantees.***

Response: To help ensure the timely use of HPRP funds, the City, in collaboration with San Joaquin County, is beginning to meet with the organizations that will be most involved in the implementation of the program. A plan for outreach is already being developed to ensure that those households most in need of assistance will receive the appropriate referrals. This initial outreach and education regarding the HPRP will be key to ensuring the funds are used in a timely manner.

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To allow the City to easily track and monitor the use of the HPRP funds, separate accounts will be established for this program. Normal practices used for other federal programs will be used in the administration of this program.

The City will monitor the organizations awarded HPRP funds in a manner similar to CDBG and ESG recipients. However, monthly reports will be provided and during the initial phases of operation, on-site monitoring will occur quarterly.

D. Collaboration

- 1. Briefly describe how the grantee plans to collaborate with the local agencies that can serve similar target populations, which received funds under the American Recovery and Reinvestment Act of 2009 from other Federal agencies, including the U.S. Departments of Education, Health and Human Services, Homeland Security, and Labor.***

Response: The City is proposing to meet with other agencies, including the San Joaquin County Human Services Agency (HSA), Mental Health Services, and WorkNet, which will be receiving funds that can target a similar population. Other organizations that provide supportive services to the homeless and low-income will also be included in these meetings. During preliminary conversations with several of these organizations, they have indicated that the availability of rent assistance to these households or individuals while they are receiving supportive services will go a long way toward helping the households stabilize quickly and become independent.

- 2. Briefly describe how the grantee plans to collaborate with appropriate Continuum(s) of Care and mainstream resources regarding HPRP activities.***

Response: The San Joaquin County Community Development Department is the lead agency responsible for implementation of the local Continuum of Care. San Joaquin County will also be receiving HPRP funds. The City and County have already begun meeting to ensure that the programs are developed in a manner that fills an identified gap in the Continuum of Care.

We are proposing to develop a working group consisting of representatives from the City, County, homeless shelters, service providers, and Fair Housing to develop program guidelines that meet the needs of the organizations that will be involved in either operating the program or referring households to the program.

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3. **Briefly describe how HPRP grant funds for financial assistance and housing relocation/stabilization services will be used in a manner that is consistent with the grantee’s Consolidated Plan.**

Response: The City of Stockton’s Consolidated Plan identifies the following as priority activities:

- Continued Assistance for Shelter Programs. This includes providing “financial and technical support to assist current homeless shelter providers in maintenance of ongoing activities, including homeless prevention activities.”
- Permanent Housing Facilities for Homeless. This includes “supporting programs and activities that provide a mechanism of moving homeless families, especially those with children, out of shelter facilities into more permanent accommodations. Program could include providing assistance for rental deposits, utility deposits, first and last months rent, or referral services in finding housing units.”

The HPRP funds will significantly increase the homeless prevention assistance available in the community. The funds will help move qualifying families out of shelters and into housing, thereby assisting the City is meeting the priorities established in our Consolidated Plan.

E. Estimated Budget Summary

HUD requires the grantee to complete the following table so that participants in the citizen participation process may see the grantee’s preliminary estimated amounts for various HPRP activities. Enter the estimated budget amounts for each activity in the appropriate column and row. The grantee will be required to report actual amounts in subsequent reporting.

HPRP Estimated Budget Summary			
	Homelessness Prevention	Rapid Re-housing	Total Amount Budgeted
Financial Assistance ¹	\$ 698,857	\$ 376,308	\$ 1,075,165
Housing Relocation and Stabilization Services ²	\$ 334,184	\$ 179,945	\$ 514,129
Subtotal (add previous two rows)	\$ 1,033,041	\$ 556,253	\$ 1,589,294
Data Collection and Evaluation ³			\$ 50,000
Administration (up to 5% of allocation)			\$ 86,278
Total HPRP Amount Budgeted			\$ 1,725,572

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¹Financial assistance includes the following activities as detailed in the HPRP Notice: short-term rental assistance, medium-term rental assistance, security deposits, utility deposits, utility payments, moving cost assistance, and motel or hotel vouchers.

²Housing relocation and stabilization services include the following activities as detailed in the HPRP Notice: case management, outreach, housing search and placement, legal services, mediation, and credit repair.

³Data collection and evaluation includes costs associated with operating HUD-approved homeless management information systems for purposes of collecting unduplicated counts of homeless persons and analyzing patterns of use of HPRP funds.

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F. Authorized Signature

By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete, and accurate to the best of my knowledge. I also provide the required assurances and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

Signature/Authorized Official

Date

Title

DRAFT